



ENERGY PRIVATE DEVELOPERS
YOUR PARTNERS FOR ENERGY IN RWANDA

EPD HALF YEAR REPORT

2020

EPD Q1 Operations Accomplished;

<p>2020 Activity Plan</p> <ul style="list-style-type: none"> • Developed Activity matrix for Jan to Dec 2020; Activity matrix such as Roadshows, EXPOs, Benchmarks, Trainings, Seminars Conferences, Marketing materials production, partnerships, etc. • These Activities focus on; Provision of Transparent information; Capacity Building; Investment facilitation; Consumer awareness. • This document is tracked against Donors' expected milestones 	<p>Members Mobilization</p> <ul style="list-style-type: none"> • Reached out to Non-EPD Member companies & urged them to join EPD. Potential New members such as SOLEKTRA, Safer Rwanda, Mount Meru, New Prospect from Hydro, Minigrid and solar; PUROIL ARROW; GPGlobal; are yet to submit their registration. • Developed an Associate membership Concept Note; Revised EPD membership Form; • Pitching new associate member Sonarwa Fire Ltd. On going activity • Sent Polite reminders to members who have not paid their annual memberships 	<p>Capacity Building</p> <ul style="list-style-type: none"> • Assisting Africa Management Institute in Collaboration with DFID, USAID & in initiating and launching on 28th February, 2020 a 6 weeks intensive workshop on Customer Care Services for EPD members; • EPD attended a half day workshop organized by PSF on Governance, Service Delivery, Ant-Corruption & best practices;
<p>Access to Finance</p> <ul style="list-style-type: none"> • Worked with BRD on solar Securitization Instrument Project Pilot and engaged Solar companies to collect their views on this Project; on going activity • Projected was halted by COVID-19 outbreak; • Recruited a Consultant to assist & support SHS companies in funding opportunities maximization. it was done with the help from BRD/Enable/PSPE • Reached out to local banks such as Access Bank, Bank Of Africa & enticed them to work with our members & provide them funding for existing & upcoming projects • Developing Relations between with Financial institution for the benefit of our members; on going activity 	<p>Access to Finance</p> <ul style="list-style-type: none"> • Worked with BRD/Enable/PSPE on Hands on Coaching of OSCs and Minigrid companies; ongoing activity. • Advocated for a local company interested in manufacturing SHS for the Rwandan Market. this could be a game changer for the off-grid sector in Rwanda; • Worked with REF, STAR TIMES Solar Company on introducing a solar kit that complies with Ministerial guidelines and has Minimum standards and Affordable to Rwandan market. Ongoing activity • Gathered feedback and comments from EPD, REG, MININFRA and BRD on first Prototype; to be deployed after COVID-19 lockdown. 	<p>Stakeholder Engagements</p> <ul style="list-style-type: none"> • Activation of Clean cooking Subsector (Biomass and LPG) & contact each member on list; • Worked on Biomass Matrix issues On going activity. • Carried out Field Visit with Sonarwa General Insurance to some of our existing member companies such as SP, REPRO LTD, etc. to explain them about Insurance package. • Engaged one local company about the possibility of introducing Minigrid and Electrical Bikes in Rwanda; a piloting project phase is underway
<p>Stakeholder Engagement</p> <ul style="list-style-type: none"> • Carried out discussions on plans by Nots Solar Rwanda and Offgrid ZOLA to launch an Assembling solar Factory in Rwanda and how EPD would help to facilitate the launch due June 2020 & with SHS equipments without travels abroad for them. on going activity 	<p>Awareness Campaigns</p> <ul style="list-style-type: none"> • Organized LPG Subsector meetings with players on common price; on issues and challenges faced; and addressed identified issues & challenges to REG, Mininfra and RSB. On going activity 	<p>Other</p> <ul style="list-style-type: none"> • Updated and maintained EPD membership list database by collecting data from REG/EDUCL, Mininfra and RDB

2019 Annual Report

Compiling all activities done in 2019 in one comprehensive report that will be published to stakeholders

Funding Proposal

Drafted project proposal for mobilizing funds to finance EPD activities into the 2020



Database Software

Introduced an Energy market database Software which is a created and optimized web application that will help EPD to/in User registration; capturing sales data and Data visualization

RE4SD Conference

Started preparations for the 2020 Renewable Energy for Sustainable Growth Conference due in November;

ICT QUARTERLY ACTIVITIES:

Status; Completed

Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	Jun 2020	Jul 2020	Aug 2020	Sept 2020	Oct 2020	Nov 2020	Dec 2020
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WEBSITE MANAGEMENT:

Key Activities;

- ✓ Worked on SEO to improve user experience of EPD website and having a presence in the top positions for the keywords google searching;
- ✓ Installation of SSL Certificates on EPD website to activate and allow secure connections on all browsers from a web server;
- ✓ Developed RE4SG Event website prototype that will be translated and published into a webpage / site of all relevant information about the event;

Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	Jun 2020	Jul 2020	Aug 2020	Sept 2020	Oct 2020	Nov 2020	Dec 2020
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COMPUTERS, HARDWARE MAINTENANCES:

Key Activities;

- ✓ Carried out Routine maintenance on EPD computers and hard ware to keep them in a good state of repair, faster, more secure and free from viruses;
- ✓ Installation of updates, check for viruses, maintain hard drive and backup files;

Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	Jun 2020	Jul 2020	Aug 2020	Sept 2020	Oct 2020	Nov 2020	Dec 2020
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INFORMATION MANAGEMENT:

Key Activities;

- ✓ Collected information on the households connected for the last three years (2016-2019) & worked closely with REG/EDCL on this;
- ✓ Designed the Stakeholders Survey(NPS2); Collected and shared responses from Stakeholders regarding the Stakeholders Survey
- ✓ Finalized the production of a Video Highlight of the RE4SG 3rd Edition Conference;
- ✓ Regularly updated EPD media platforms of Facebook, and Twitter accounts with information aimed at awareness, promotion, feedback and advocacy;
- ✓ Designed & Provided EPD Certificates to Paid-up members as token of appreciation for their commitment to EPD membership;
- ✓ Kept a smooth and consistent communication function with EPD stakeholders and staff through information sharing, issues and queries handling, opinion gathering, reports and presentations, meetings, posts and emailing; developed Newsletter, ad updated EPD Database.
- ✓ Worked on annual Report 2019 by collecting and consolidating inputs from EPD stakeholders; Collected information and inputs from stakeholders' sector incentives and prepared a list of exempted equipments

ICT Projects accomplished



EPD Website updates

Updated EPD website with Q1 Newsletter, Annual report 2019; Newsletter & revised membership sign up forms; EPD Liberation Day wishes to Stakeholders; Improved EPD Website Design, look & feel. Including navigation speed; compatibility to all Internet browsers & web landing page;



Digital Membership Engagements

Developing EPD members' feedback form & launched online; Developed EPD online members' feedback form to get members responses on EPD Service Delivery for improvement; Designed an EPD Digital notice board where all member correspondences will be placed on such as new membership payment code



Links & Networks

Arranged online webinar between Hydro Members & Potential joint venture investors to explore business opportunities; Arranged & published an online link to Biomass Subsector members to participate live in Key GOVT Stakeholders meeting on Matrix Issues; Virtual Links; Continued to create virtual links for each subsector & sharing them for various planned weekly meetings;(Hydro, Solar, Biomass)

ICT Projects accomplished continued



EPD Digital Inclusion

Developed a Concept note plan to install EPD fully fledged Audio-video conference facility at EPD board room with an aim of facilitating sector convening milestone through virtual meetings, webinars, events;



Staff training Sessions

EPD Staff attended & completed the Weekly East Africa Energy Program (EAEP) Gender Foundations Virtual Training; & carried out an assessment exercise & material; training exercise covered 30 days;



Organized a one-day stakeholders meeting at EPD offices & discussed on burning issues affecting the biomass Subsector; (Quality Controls, Standards & Regulations; FINANCING Opportunities; Access to Raw Materials); recommendations were made & submitted to REG, MININFRA, REMA for consideration; EPD will continue to follow up on stakeholder's feedback



Held a Field visit & meeting with Zola MGT team at their premises discuss on progress on established Solar powered TV Screen assembling in Rwanda; Agreed close working to ensure their request to secure RDB & RRA tax exempt support on initiated new technology & export market are secured

Engaged Ministry of Environment, REMA & Rwanda Forestry Authority & discussed on the newly announced regulatory directive to stop charcoal using within Kigali; it was agreed upon that the ban would not take immediate effect; members to apply for govt facilitations needed to produce Improved cook stoves; agreed to allow transition time



Successfully Supported member companies to access Quitus Fiscal from RRA;

Held consultative meetings to brainstorm on Action plan & Stakeholder engagement for Hydro Subsector Matrix Issues;

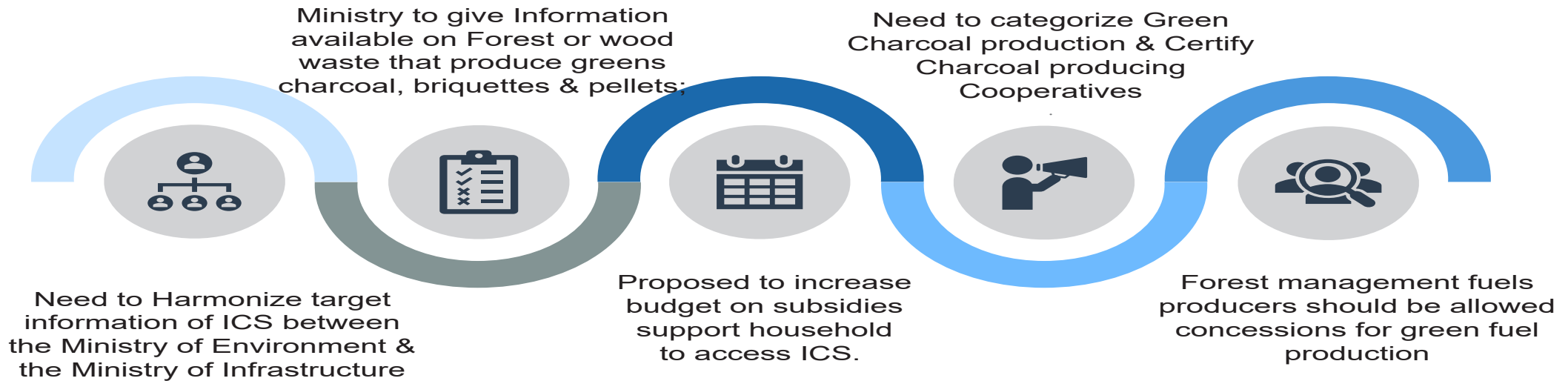
Registered a new membership Subsector group on EPD membership platform; appointed subsector leaders continued to make direct contact with other potential members via emails, visits phone calls; successfully attended to new members requests



Coordinated members of Biomass, Solar, & Hydro subsectors to engaged them to participate in reviewing the Joint Sector Review (JSR) document produced by the Ministry of Environment: these reviews were made & member comments submitted to EPD to be shared & incorporated by government



EPD & Members JSR document Proposals



Communication Activities Done

1 Made correspondences with stakeholders (REMA, REG) & requested for reference letters; others include UR, NCST, Members, SF and BFZ

2 Communicated to members Funding opportunities at EFSD, Go fund me, REF, GoR C-19 Relief Fund etc

3 Created content & articles for EPD News Letter Q1 & published it online

4 Prepared & shared periodical meetings held & captured, shared & filed minutes for each internal & external meetings held



5 Communicated to members existing joint venture investment & partnership opportunity in each subsector

6 Regularly Communicated to members about C-19 Precautional measures set by GoR;

7 Compiled each subsector matrix issues; engaged key stakeholders & shared views for adoption; member assessment

8 Updated members database with new emails, telephones, contacts & leadership teams for regular communication & rapport. Sent Liberation day wishes to members

Operational Activities Accomplished

EPD 2020 Revised Activity plan

Developed a review of EPD activity plan to incorporate new USAID /SF milestones that include Capacity building, Sector convening, Business facilitation, industry representation, information & Consumer awareness

Members Capacity Assessment

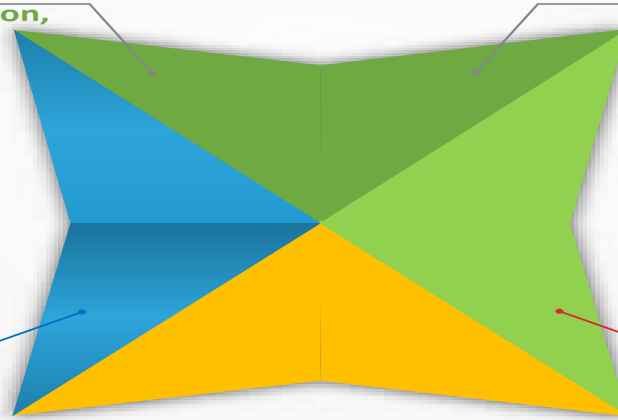
EPD worked with & followed up on PSPE consultant to carryout & deliver an Organizational Capacity Assessment Draft Report; EPD reviewed report & provided inputs to report for validation & later implementation phase

EPD Sustainability Strategy

Developed EPD Post 2020 funding strategy template & shared with Shell Foundation for guidance & approval' in-house Benchmarks and terms of references for a sustainable fundraising activity and implementation plan;

RE Research Proposal

Prepared a Research proposal & submitted in an open competition for grant funding opportunity through National Council for Science & Technology; awaiting feedback from NCST evaluation report



1

Members Post Covid -19 Impact Assessment Exercise

EPD carried out a follow survey on members businesses that were affected by C-19. Issues that were looked at included; bankruptcy, staff layoffs, customer payment defaults, Repossessions made, Relief Funds accessed; report of findings was posted on EPD website.

2

EPD Learning Plan

EPD developed a Learning Plan template proposal to incorporate key criterion for effective NTAs, EPD learnt lessons over the past years, key requirements for an effective advocacy & an effective government engagement plan; template proposal was shared with Funders for guidance

3

Market Report Work

Developed a Market Report work plan highlighting activities & Action points that will be tackled in the maiden report; awaiting post COVID lockdown to carry out the survey;